

FAMILYBUILDING™

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CONSULTATION POLICY

Dear Prospective Client:

Thank you for contacting Family Building, the Law Office of Ted R. Youmans. We look forward to consulting with you in person or over the phone and discussing your matter. Unless we are already familiar with your matter, please describe the purpose for which you wish to consult with Familybuilding:

Generally, we have enclosed with this document a “Client Information” form for you to complete and *e-mail or fax back to the office before your consultation with this Consultation Policy.*

If you are married, we would prefer to consult with both spouses.

There is a consultation fee of \$275.00. This is a flat fee that represents less than one hour of the standard hourly billing rate of attorney Ted R. Youmans. An average consultation is approximately an hour. Some cases require a consultation longer than that period however, so please plan accordingly. Our policy is to receive the consultation fee before the consultation, as follows:

-If consultation is at the office: Preferably by check, cash, Pay Pal or Credit Card

-If Consultation by Phone: Via Pay Pal/Credit Card. Please go to Familybuilding.com and scroll to the bottom of Home Page and locate Pay Pal. Click on the “Buy Now” icon and follow the prompts. You will be given the option to pay via your Pay Pal account or credit card.

If you decide to retain the law office to represent you in your matter an initial retainer fee will be discussed with you at the time of the consultation as well as the next steps in your case.

If you want to the office to remain of counsel to you beyond the consultation so you may continue to call and receive assistance on your matter as it is still developing, you may retain the office on an hourly basis allowing us to stay in contact and continue to guide you until you decide affirmatively you are moving forward.

After the consultation time is confirmed please fill in the date and time below and e-mail or fax this document and your Client Information to the office. Please also mail the check or bring it into the office at the time of the consultation. We understand these terms and look forward to meeting (check one): _____ in person _____ telephonically with the law office on _____, 20__ at _____ am/pm.

Date: _____ Signature(s): _____

Print Name(s): _____